

Annual General Meeting

Streetsville Meadowvale
SC

May 11, 2017 at 6:30 PM Meeting room upper level
of Erin Mills Twin Rinks

Opening

Hello and welcome to the Streetsville Meadowvale Skating Club's 2017 Annual General Meeting starting at 6:33 pm.

Quorum

I would like to establish quorum, the club has 448 families. As per our constitution, a 5% attendance of all families is required for quorum, which is a total 22.4 members (count per signup sheet). All families have one vote regardless of number of skaters or number of parents present at this AGM. 22 members are required to reach quorum. 48 numbers of members are present; quorum has been reached.

Approval of Agenda

2017 AGM AGENDA

Quorum

Approval of Agenda

Minutes of preceding AGM

Opening and Welcome

Treasurer's Report

Membership Report

Sponsorship & Fundraising

Trillium Report

Bingo Report

Communications

Canskate

Test, Off-Ice Programs

Ice Chair Report

Confirmation of actions taken by the board for the 2016/2017 season Board

Elections Nominees: Lisa Gazzola, Lisa Siverns-LeClair, Susan Leaper

Questions from the membership

Adjournment

Request a motion to approve agenda:

1st by Andrea Fogh

2nd by Maria Luchak

All in favor: All

Opposed: None

Abstain:

Motion: Motion passed

Minutes of preceding AGM

We have several copies from last year's minutes as well as this year's reports at the front, if you haven't already done so please pick up a copy. Please look over the minutes now (copies provided to membership)

****SEE ATTACHED 2016 AGM MINUTES**

Any questions or comments regarding the minutes from AGM 2016?

Request a motion to approve minutes:

1st by Cindy Chai

2nd by Nancy Botelho

All in favor: Yes

Opposed: None

Abstain:

Motion: Passed

Opening and Welcome

Welcome to our 2016/17 AGM. This year has been challenging and we as a board have kept our promise to run this club as efficiently as possible, and we remain committed to this. We have been able to maintain a positive financial budget. Trying new programs and preparing for the Skate Canada program changes makes cost controls mandatory and yet at the same time, for us to provide our skaters with a solid and affordable program.

This year was the 2nd year of our Trillium grant and through this, the Members Service Administrator position, was able to continue a high level of customer service to our members. We were also able to cut out the mandatory fundraising fee to our members for 2016/17 season.

Our Star 1-5 program continues to expand and in our 2017/18 year it will be fully facilitated by our coaches. Our new lower level testing by our coaches will see skill acquisition and skaters improving at their own pace.

Our Synchro program was disbanded this year as we were not able to acquire enough skaters for a team, yet we used this ice time to offer open shinny time, a stroking program and Friday night Adult lessons. In 2016 SMFSC also added an early morning Skate on

Tues/Thurs. for 8 weeks to help our competitive skaters prepare for the new season.

Our Can Skate program continues to increase and promote entry into our Star Skate program through the coaches. Our coaching staff is committed to the club and is instrumental in promotion and execution of new and current programs. We will be losing some coaches to personal endeavors, however we will look at new coaching staff to fill the voids and move on to the new season.

On April 24th/17, the Club moved to Erin Mills Twin Arena so that retrofitting and renovations to Meadowvale 4 rinks could be done. We will see changes to our lighting, off ice room and our Logo will be added to our ice pad.

Next year is an ice show year and volunteer positions will be available to make this show memorable for the skaters and parents as in the past. The biggest change is the amalgamation of Skate Canada Central Ontario. 350 clubs will become 1 amalgamation. A Transition committee has started to facilitate the reorganization. All communications will now come from Skate Ontario and Skate Canada. Events for this year continued as normal but will exist under a different structure yet to come. More information to come.

Retention of skaters and attracting new skaters will remain our focus, yet offering new and innovative programs for all of our skaters is our main goal for the 2017/18 season.

Here is to our summer at Erin Mills and to the coaches and board members for their hard work and support this past year and going forward.

Treasurer's Report

The financial report for 2015-2016 season ending July 31, 2016 has been audited. The current season's Year-to-date as of April 30, 2017 and year-end forecast are presented below for information only. We are forecasting a net profit at the end of this season. This will be our 5th year in a row to operate the Club in a surplus position.

SMFSC SEVEN YEAR OPERATING FINANCIAL COMPARISON	
	Net Profit/Loss
<i>2010 - 2011 Season</i>	\$ (11,842)
<i>2011 - 2012 Season</i>	\$ (21,371)
<i>2012 - 2013 Season</i>	\$ 43,113
<i>2013 - 2014 Season</i>	\$ 43,301
<i>2014 - 2015 Season</i>	\$ 52,580
<i>2015 - 2016 Season</i>	\$ 20,770
<i>2016 - 2017 Season</i>	\$ 34,000 (Forecasted)

As a non-for-profit organization, our financial goal is to keep the book balanced, on the other hand, it's a challenge to pre-determine our membership number and operating revenue. We are under pressure to pre-book all the ice time from the City ahead of our registration number comes in. Ice cost is between 55% and 60% of our overall operating expenses. We are on the right track to balance the book in the past few years and bring a reasonable profit into the Club future operation. With this, the Club is able to (1) fund repairs and upgrades of equipment, (2) build a reasonable liquid savings/reserves for contingency allowing the Club flexibility to manage unexpected financial situations and time to reorganize its finances if needed and (3) draw upon in years of operating loss.

	Audited Financial Report Aug. 2015–Jul. 2016	2016 - 2017 YTD Financial as of April 30, 2017	Year-end Forecast
Income			
Total Registration Fees	\$ 383,274	\$ 389,958	\$ 395,000
Total Fundraising Net Revenue	\$ 6,475	\$ 3,947	\$ 4,000
Total Net Bingo Revenue	\$ 24,524	\$ 28,708	\$ 32,000
Off-Ice Net	\$ 5,275	\$ 6,176	\$ 5,000
Other Revenue	\$ 1,851	\$ 396	\$ 500
Total Income	\$ 421,399	\$ 429,185	\$ 436,500
Expense			
Coaching	\$ 57,315	\$ 49,185	\$ 55,000
Ice Rental	\$ 216,580	\$ 174,456	\$ 242,500
General Operating Cost	\$ 56,981	\$ 42,924	\$ 54,000
Skate Canada Registration Fees	\$ 504	\$ 933	\$ 1,000
Summer Program Expenses	\$ 48,760	\$ 16,251	\$ 50,000
Synchronized Skating	\$ (6,475)	\$ -	\$ -
Ice Show	\$ 26,964	\$ -	\$ -
Total Expense	\$ 400,629	\$ 283,749	\$ 402,500
Net Income	\$ 20,770	\$ 145,436	\$ 34,000

Notes:

1. Approximately \$26,000 of expenses still outstanding for April 2017.
2. Banquet number is not in yet as we just started to sell the tickets online and also waiting for the final trophy invoice.
3. Summer registration is partially in with remaining balance to come in July. Summer expenses are not reported yet and estimated based on prior year figure.

Membership Report

	2016/17	2015/16	2014/15	2013/14	2012/13
TOTAL	619	496	562	602	583
StarSkate	194	179	154	152	164
CanSkate	389	280	348	368	366
CanPower	0	22	36	41	31
Executives /officials	14	21	21	22	22
Adult / alumni	22	15	3	19	0

Canskate numbers are higher as we have had three sessions this past year as opposed to two, some families may be registered in multiple programs. The same may have occurred with our increased Starskate numbers as our higher level Canskate skaters transfer to Pre-Junior program. Break down of Starskate numbers are as follows: Pre-junior at 58, Junior at 53, Intermediate at 38, Senior at 45. We were not able to offer Can Power sessions this year given ice use restrictions over March Break. Our Adult registrations have increased due to our Friday night learn to skate sessions offered during our originally planned synchro ice time.

Sponsorship & Related Fundraising Report

2017 is our Club's fourth season with a formal sponsorship program, an approach that continues to generate funds in support of Club operations.

We would like to acknowledge the generous contribution of our 2016/17 sponsors: Figure Skating Boutique (FSB) - \$ 1500 – At this level of sponsorship, one FSB Pop-Up Shop was held in the front lobby on Feb 15, 2017. There will be one more Pop-Up Shop planning during the time of summer skate. Ice and Nice, Mirena's Fashions and MMCrystal (in kind) & each provided sponsorship by contributing \$250.

We would like to acknowledge a Parent Volunteer Grant, both from the work that the parent did to successfully complete the documentation and the company providing the grant of \$1000.00. Also, the Canadian Tire Jumpstart Charity Grant of \$250 enabled a skater to continue in our skating program.

Finally, we would also like to acknowledge and thank **Uplifter** for their generous support of our club.

For the 2017/18 season, our goal is to secure more sponsorship and secure partnerships to offer enriching programs for skaters.

Trillium Report

SMFSC is grateful to the Ontario Trillium Foundation for the grant we have received of \$55,400 which we applied for in July 2014. To date we have received a total of \$27,300. Final reporting is due September 2, 2017.

We have successfully completed the following tasks as a result of this grant:

- Renovate and Equip the office
- Hired a member services administrator
- Launch Office Hours
- Offer Parent Info sessions in English and Mandarin
- Translated basic club information into Mandarin
- Distributed brochures
- Launched Adult Learn to Skate
- Conducted membership satisfaction survey
- Conducted Language Preference Survey

Once the final report is submitted at the end of the granting period, we must retain records related to our grant should we be subject to an audit.

Bingo Report

Bingo continues to remain a strong avenue for generating revenue for our club. Increased involvement with the Delta Bingo Association as well as sustained commitment from the bonafide members who work bingo, the club has raised \$ 46,968.00 in the past year (April 2016-April 2017). These funds are used to help off-set ice costs for the club.

Communications

This season we facilitated a club newsletter to communicate club news, events, skaters' achievements and share important information on test days, programs, competitions and more. We will continue to issue newsletters on a quarterly basis to keep our members updated. We also use our club Facebook to share skaters' achievements in competitions and other important events. So check our Facebook often to get the latest news.

Canskate Report

SMSC offers the Canskate program 4 sessions per week and this season we have 3 full sessions, Fall, Winter & Spring. Sessions were full ranging from 60-65 skaters with a few skaters on waitlists for each day. We employ 6-7 professional coaches on each day. We also have 31 program assistants who are StarSkate and Competitive skaters that volunteer their time and enthusiasm to our program. Overall, the skaters showed a lot of progress, earning stickers, badges and ribbons and participating in three fun themed days. Even the move to Erin Mills saw most skaters attending right to the end of the season.

The administration team of Karen Hornsby & Leslie Baker were responsible for organizing this season's Canskate program which ran efficiently and smoothly. Thanks to the SMSC coaching staff for providing top notch instruction to the various levels of skaters within our club.

Ice Report

Arena Operation Dates	Prime Time Ice Definition
Fall Ice: August 2017 – September 2017 Winter Ice: September 2017 – March 2018 Spring Ice: March 2017 – April 2017 Summer Ice: May 2017 – August 2017	Summer Season: Monday – Friday 6 pm – 11 pm Sunday 6 pm – 11 pm Fall/Winter/Spring Season: Monday – Friday 4 pm – 11 pm Saturday 7 am – 9 pm Sunday 7 am – 11 pm

ARENA AND ICE RENTALS (Summer)	Prime Time	Non-Prime
Ice Rental Coach's Rate	\$213.28	\$127.97
Youth Affiliates (Minor Hockey, Figure Skating Clubs) & Peel/D.P.S.S. Boards	\$190.37	\$114.24

ARENA AND ICE RENTALS (Fall/Winter/Spring)	Prime Time	Non-Prime
Ice Rental Coach's Rate	\$213.28	\$127.97
Youth Affiliates (Minor Hockey, Figure Skating Clubs) & Peel/D.P.S.S. Boards	\$175.32	\$105.24

Typically the cost of summer ice is usually lower than Fall/winter ice. The city is down to 6 functioning ice pads now since April 23 due to refurbishments in lights and compressors at our Meadowdale 4 rinks and other planned improvements across the city. We hope to be back at Meadowdale for the start of our next season in September.

This past year we chose one registration to encompass September-end of May. We have lost 2 days of our planned ice use May 29 and 30th due to high demand and little ice available. Members will be reimbursed.

Contracts with the city are negotiated twice per year, for Fall/Winter, then again for Spring/Summer needs. To avoid any surprises to our Spring/Summer ice needs, the plan is to inform the city of our whole season and ice needs in advance, as soon as our schedule is set. They have been informed that our schedule will most likely be consistent with same as the 2016-2017 season.

2017-2018 is an Ice Show year. The city has already been informed of our needs for Iceland Arena in May for the Ice Show.

Test Report

With the 2016-2017 Skating Season (September to May) coming to a close, a short RE-CAP of the Newly Introduced **STAR 1 – 5 Program** is worth reviewing. Prior to the implementation of this newly developed program, all coaches took part in a training program set out for them by Skate Canada. Upon successful completion of this training & assessment module, coaches were then qualified by Skate Canada to “assess” their own skaters for possible progression to next level within the STAR 1 – 5 program.

In order to help ensure a successful transition, Skate Canada allowed coaches the entire season to familiarize themselves and their skaters with the program. If needed coaches could commit entirely to this new program with their skater or they could do a little of both. Hence, some skaters were assessed by their coaches on their own ice sessions and some were tested by an evaluator on a designated test day. Having said that, the only accepted program for the 2017-2018 season will be the STAR 1-5 Program. That means you will no longer see any testing or reference to the old program you would recognize as Preliminary or Junior Bronze. There will now ONLY be STAR 1 – 5 ASSESSMENTS for this level skater. Skaters will be assessed by their coaches on their own session/lesson time when their coach deems it the right time for that skater. Skater and Parent will be notified in advance. Fees will be paid online and submitted to coach who in turn submits to test chair.

Those skaters who skate at higher levels beginning with Senior Bronze onward to Gold levels will test on DESIGNATED HIGH TEST Days as they have done in the past. Typically the club will hold 4 HIGH TEST DAYS per season (September to May). The cost and procedure for HIGH TEST days will remain the same as in past years. Having said that, the STAR 6 – GOLD program is close to completion and will need to be implemented in the near future. More on this will be forwarded to skaters and parents when provided by Skate Canada.

To close, SMFSC skaters were very successful this season as indicated below and we are pleased with having 13 skaters who achieved a Gold Level Test. Thanks to our coaching staff who helped their skaters realize their potential both on and off the ice.

SMFSC HIGH TESTS	# of Tests	Passed	Retries	% Success
HIGH TESTS				
November 9 2016	47	33	14	70%
February 10 2017	53	41	12	77%
April 11 2017	78	60	18	77%
May 25 2017	TBD	TBD	TBD	TBD
SMFSC - LOW TESTS	# of Tests	Passed	Retries	% Success
LOW TESTS				
November 9 2016	14	12	2	86%
February 10 2017	19	16	3	84%
April 11 2017	21	16	5	76%
May 25 2017	TBD	TBD	TBD	TBD

SMFSC	# of Tests	Passed	Retries	% Success
STAR 1 - 5 ASSESSMENTS	104	102	2	98%

If you are unsure of where your skater falls within the guidelines and levels of the NEW STAR 1 – 5 Program please ask your coach as they are best qualified to let you know the stage or level of your child. If you have any questions about your skater please don't hesitate to talk to your coaches or send inquires to info@smfsc.com

Off- Ice Report

OFF ICE PROGRAMS	Day / Time	SKATERS	% Filled	2016
Ms. Rachel Cates - Certified Pilates Instructor. Trained Skaters Here At Club for over 5 years.				
Pilates-Intermediate High/Senior/Competitive	Mon 4:45 PM	7	70%	
Pilates - Intermediate Open	Mon 5:50 PM	10	100%	
Pilates - Junior Open	Mon 6:45 PM	6	60%	
Pilates-Intermediate High/Senior Open/Comp	Mon 7:45 PM	8	80%	
Running Capacity Average			78%	77%
Ms. Carolyn McCreedy Parish - Former Professional Dancer, Graduate of the National Ballet School of Canada/ Teacher at National Ballet				
Ballet - Intermediate Open	Tues 6:15PM	3	30%	
Ballet - Pre-Junior / Junior Open	Tues 7:20PM	7	70%	
Running Capacity Average			50%	43%
Dr. Ken Mueller - Chiropractor & Sports Medicine. Trainer of Athletes for over 10 years.				
Jump-Intermediate High/Senior Open/Competitive	Wed 4:45PM	4	40%	
Jump - Junior Open - Wednesdays	Wed 5:45PM	9	90%	
Jump - Intermediate Open	Wed 6:35PM	10	100%	
Jump-Senior Open/Competitive	Wed 7:45PM	7	70%	
Running Capacity Average			75%	88%
Stephanie Hansuld - Fitness Trainer - High School Teacher				
Cross Training-Intermediate Open	Thurs 5:25PM	6	60%	
Cross Training-Senior High/Competitive	Thurs 6:25PM	3	30%	
Cross Training-Intermediate Open/Senior low	Thurs 7:20PM	10	100%	
Running Capacity Average			63%	90%

Profit/Loss Overall

\$ (1,041.00)

Confirmation of actions taken by the board for the 2016/2017 season

This concludes the reports for the 2016-2017 skating season.

I request a motion to approve the reports as well as confirmation of the actions taken by the Board of Directors for the 2016/2017 season.

1st Michelle Cleveau

2nd, Lisa LeClair

In favour: all

Opposed: None

Abstain:

Motion : Passed

At this point I would like to thank all Board Members for their hard work and continuous support of this club. All board members are volunteers and they take time away from their jobs, families' and their personal time to serve on this board and ensure this club's function.

The following board members have indicated they wish to continue on the board for another Year.

Eva Laou

Susie Lee

Sherry Plourde

Nancy Botelho

Ricky Zamora

Cindy Chai

Mary Pat McBride

Lawrence Gryniewski has been voted by our coaching staff to be the Coaches Representative for the upcoming season!

I request a motion to have the above mentioned members elected to the 2017/2018 board of directors.

1st Lisa LeClair

2nd Michelle Cleveau

In favor: All

Opposed : None

Abstain

Motion Passed

Board Elections

This year we received three nominations for election to the board of Directors. They are Lisa Gazzola , Lisa Siverns-LeClair, and Susan Leaper.

I request a motion to have Lisa Gazzola elected to the 2017/2018 board of directors.

1st Michelle Cleveau

2nd Sherry Ploudre

In favor: All

Opposed: None

Abstain:

Motion: Passed

I request a motion to have Lisa Siverns-LeClair elected to the 2017/2018 board of directors.

1st Cindy Chai

2nd Maria Luchak

In favor: All

Opposed: None

Abstain:

Motion Passed

I request a motion to have Susan Leaper elected to the 2017/2018 board of directors.

1st Nancy Botelho

2nd Sherry Ploudre

In favor: All

Opposed: None

Abstain:

Motion : Motioned Passed

Questions from the membership

Are there any questions or comments from the floor? No question noted.

Adjournment

I would like to thank you all for coming out tonight, the AGM is an important part of running SMFSC, and a good way to inform our general membership of how the club is running.

I request a motion to adjourn this meeting. 7: 06 pm

1st Cindy Chai

2nd Michelle Cleveau

In favor:All

Opposed:

Abstain:

Motion carried – Meeting adjourned at 7:06 pm